

By signing the consent portion of this Patient Consent Form, you have consented to the collection, use and/or disclosure of your personal information for the purposes previously listed. If a new purpose arises that involves the use or disclosure of your personal information, we will seek your approval in advance.

Your information may be accessed by the Royal College of Dental Surgeons of Ontario as mandated by the Regulated Health Professions Act (RHPA) and for the defence of a legal issue.

Our office will not supply your insurer with your confidential medical history if requested. Any information will be forwarded to you for review and your specific consent.

When unusual requests are received, you will be contacted directly for permission to release such information. We will also advise you if we feel such a release is inappropriate. You may withdraw your consent for the use or disclosure of your information at any time.

### **Patient Consent**

I, ----- have reviewed the above, detailing how your office will use my personal information and the steps taken to protect such.

I agree that **Dr. David Tessier** can collect, use and disclose personal information about in compliance with the office's privacy policies.

Signature:-----

Date:-----

Witness:-----

## PATIENT CONSENT FORM re: Collection, Use and Disclosure of Personal Information

Our office is committed to providing you with quality dental care. This includes the collection, use and disclosing of your personal information responsibly by our staff to ensure your privacy is protected.

In this office, Dr. David C. Tessier acts as the Privacy Information Officer.

My staff are trained in the appropriate uses and protection of your information because of the sensitive nature of the information that has been disclosed to us. To ensure your privacy our office:

- Collects only necessary information about you
- Shares your information only with your consent
- Ensures that the storage and retention as well as destruction of your personal information complies with existing legislation and privacy protection protocols
- Complies with the privacy legislation standards as set out by The Royal College of Dental Surgeons of Ontario, our regulatory body

### Collection, Uses and Disclosure of Patient Personal Information

What your personal information is used for:

- To deliver safe and efficient client care
- To assess your health needs
- To identify and to ensure continuous high quality service
- To provide dental health care
- To advise you of treatment options
- To contact you and maintain communication with you
- To communicate with other treating health care providers, including specialists in dentistry as well as medicine
- To book and confirm your appointments with us
- To allow us to efficiently follow up for treatment, care and billing
- To complete and submit dental claims for third party payment
- To comply with legal and regulatory requirements, including the delivery of clients' charts and records to the Royal College of Dental Surgeons of Ontario when required which may include the review of clients' charts and records for regulatory and monitoring purposes
- To permit potential purchasers, practice brokers or advisors to evaluate the dental practice which could include an audit in preparation for a practice sale
- To deliver your charts and records to the dentist's insurance carrier in order that they may assess liability and quantify damages, if any
- To prepare materials for the Health Professions Appeal and Review Board (HPARB)
- To invoice for goods and services
- To process credit card payments
- To collect unpaid accounts
- To aid this office with compliance with the law and our regulatory body